



Genomics



Genomics_166611142921



Graphene_



Human Resource Management_



Interior Design_



Landscaping_



Lidar_



Liver Disease_



Machine Learning_



Munich_



Museum Design_



Physics Test_167877393377



PhysicsTest-8thGrade



PhysicsTest-8thGrade



Quantum Computing_

Hai enables you to research, prepare draft texts and have multiple draft documents in minutes which you can review, edit and approve for the final document.



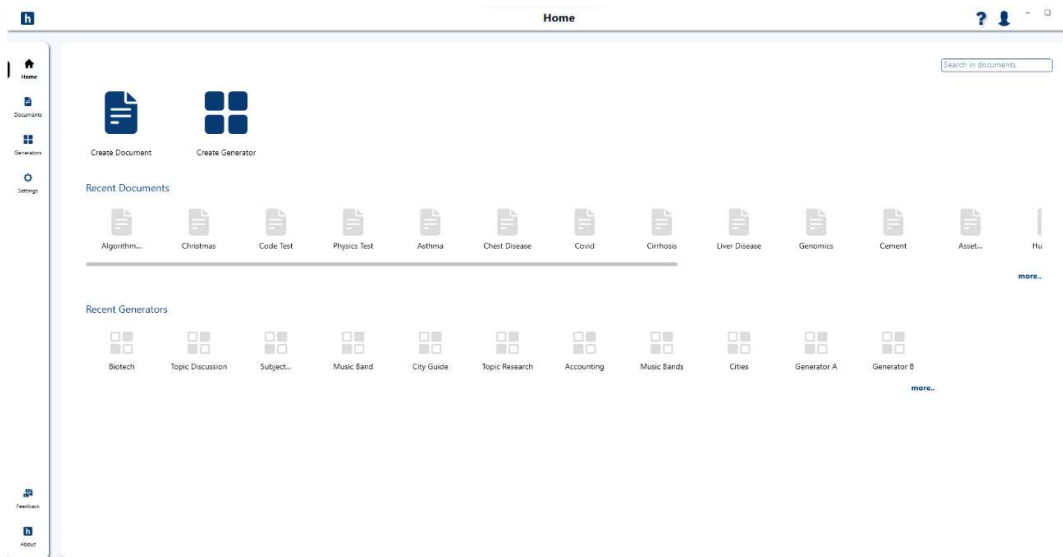
Hai

User Guide

Version 1.0

December 28, 2023

AI Assisted Collaborative Research, Content Authoring and Document Management



Hai enables you to create draft documents for various topics using AI to research, compile and draft text from all the knowledge it has gathered from the vast information on the internet.

The documents can be edited and written just the way you would like. Hai enables documents to be prepared more easily with better structure by using a series of questions from which AI gets you some text and you can edit and add your own.

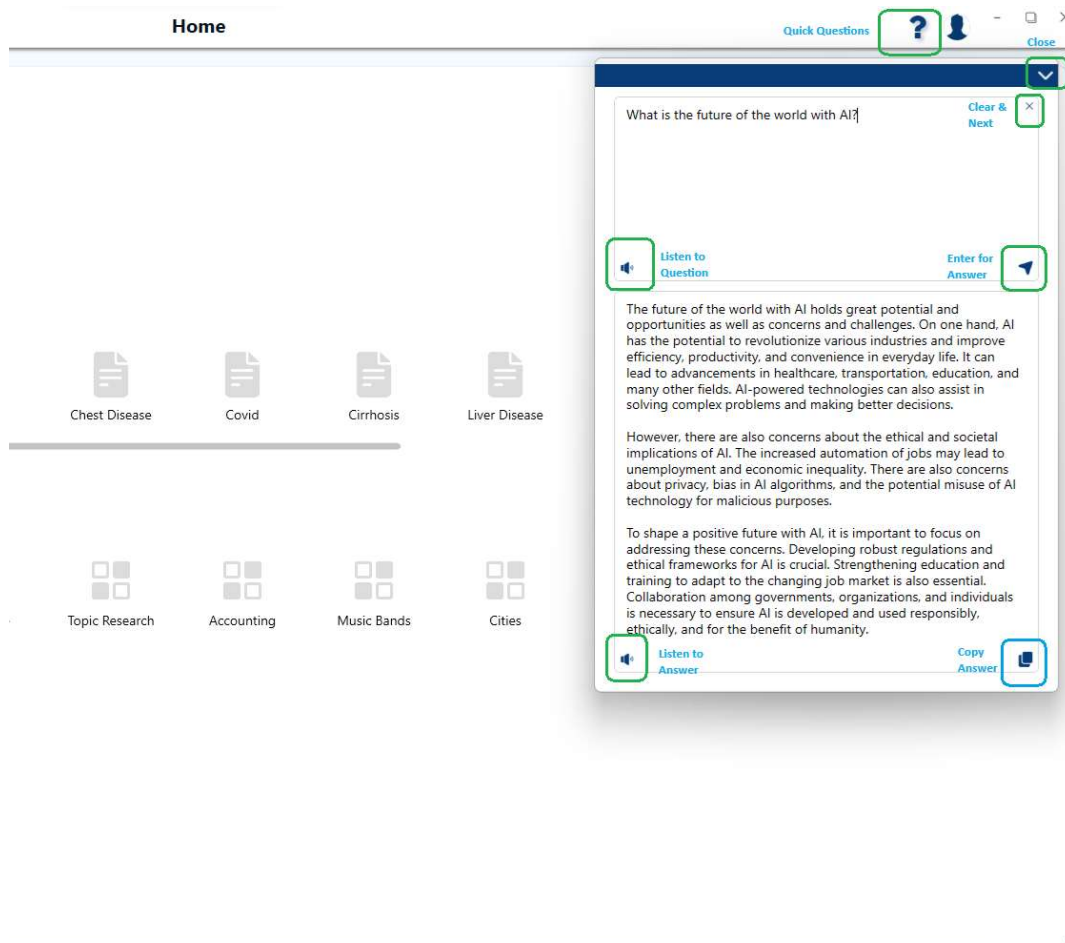
Hai provides you with Document Generators that can create multiple documents with similar information structure within minutes across a wide range of topics and purposes. The structure of the documents are similar, the content is custom and specific to each topic.


What you can do with Hai

1. Quick Questions: Ask questions and get responses and information from AI instantly
2. Create Documents: Create documents that can be structured into sections with a series of questions and the texts provided by AI
3. Edit Texts: Edit the text provided by AI to add, correct and change text as needed
4. Save Documents: Save the documents in a range of file formats including Word docx, HTML, Text and Json
5. Share Documents: Share documents online as web pages with privacy settings
6. Read out to You: Ask the app to read questions and their texts to you
7. Export Questions: Export the questions into Excel files that can be used to import for other documents and shared with other members
8. Create Generators: Create generators with multiple questions with variable labels in the text and use these to create more documents with the same structure
9. Use Generators: Apply the generators to create multiple documents automatically with the variable text values being provided in lists and through Excel sheets
10. Manage Settings: Manage various settings including folders where files can be saved and auto-save options to automate the process of document research and creation
11. Manage Account: Manage your account profile including information, passwords and data protection
12. Provide Feedback: Provide feedback, report errors and make suggestions on Hai and its performance and usefulness to you

Quick Questions

Ask questions and get responses and information from AI instantly



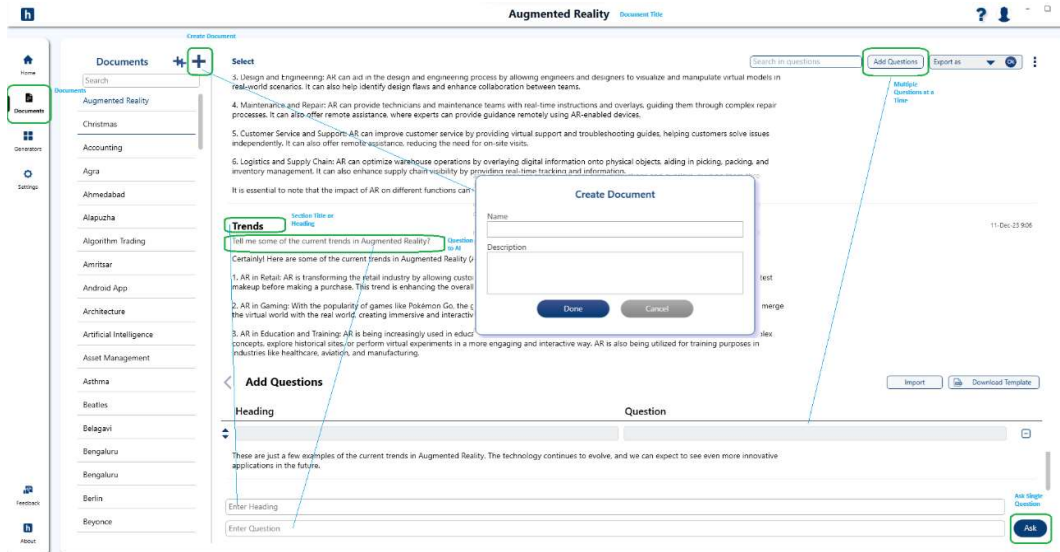
 on top right band is for Quick Questions. Short questions that you can get immediate answers to from the AI. Enter on the keyboard or click the symbol for the answer.

Questions and answers are not saved and you can copy the whole answer or a portion of the text.

You can also listen to the questions and answers. To clear the question and ask another one click on the x on top right corner of the box.

Create Documents

Create documents that can be structured into sections with a series of questions and the texts provided by AI



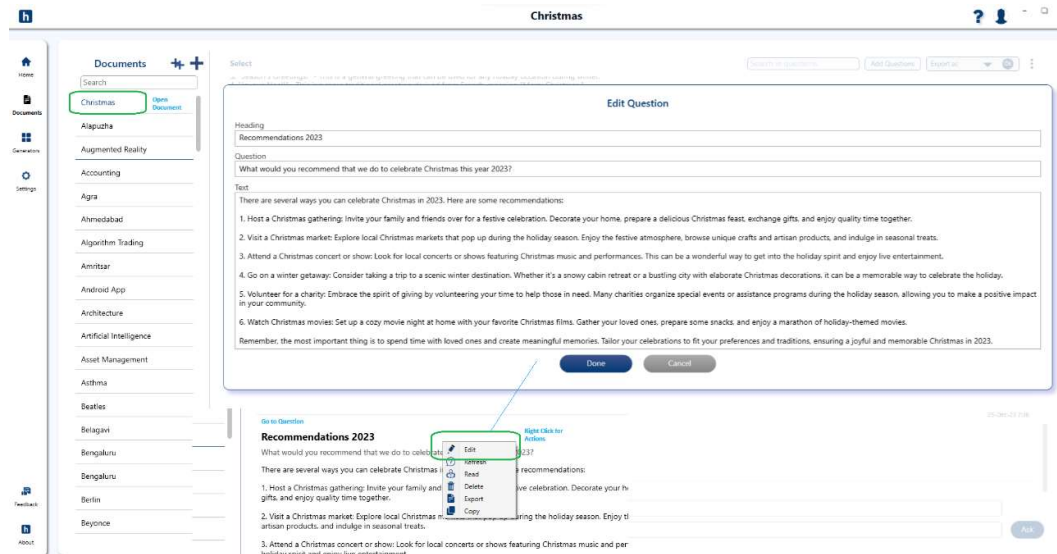
Create a document by selecting Documents on the left and the + in the Documents listing panel. Write a name or title for the document and optionally a description / synopsis.

Add information to the document by asking questions sequentially. The heading comes into the document as a section title while the question is to explain to AI for the information needed. AI gives the text which can be edited.

You can add multiple questions at a time with the questions panel or import the questions from a spreadsheet with heading and question as titles.

Edit Texts

Edit the text provided by AI to add, correct and change text as needed



Questions are directly asked to AI which returns text in response to the question by referring to its large database of content from around the internet. This text is set to language with good grammar and spellings. As these have been generated by the AI, they should be reviewed, checked for accuracy and style, and edited suitably to make it your own approved text.

To edit any question right click on the question within the document and select Edit in the actions. You can edit the heading / section title, the question itself and the text response. You can edit and return the question to the AI also to get an updated text response.

The final document will contain the text that you have edited.

Save Documents

Save the documents in a range of file formats including Word docx, HTML, Text and Json

Share Documents

Share documents online as web pages with privacy settings

The screenshot shows a document titled "Christmas" with a sidebar on the left containing a search bar and a list of categories. The main content area includes a "Select" section with a list of items, a "Recommendations 2023" section with a list of six suggestions, and a "Share Document" dialog box. The dialog box has fields for "about-christmas" and "About Christmas", a "Share Type" dropdown set to "Public", and an "Expiry Date" of "1/6/2024". A "Share URL Info" popup is also visible, showing the document's title, meta description, and a shareable link.

Share documents to view in browser. Edit and have web pages instantly. Simple links for viewing. Sharing can be public for everyone or private with password set by you to open. Access actions within a document, view information about the document and enable share with Share Document.

The screenshot shows a browser window displaying the "Christmas" document. The page title is "Christmas" and the content includes a "A little note explaining the origins and development of Christmas as a celebration and festival." section, a "Significance" section, and a "Beyond its religious meaning" section. The browser address bar shows the URL "id.hain.com/about-christmas-16882868767".

Read out to You

Ask the app to read questions and their texts to you

The screenshot displays the 'Read out to You' app interface. On the left, a sidebar lists various categories such as Documents, Alapuzha, Augmented Reality, Accounting, Agra, Ahmedabad, Algorithm Trading, Amritsar, Android App, Architecture, Artificial Intelligence, Asset Management, Asthma, Beatles, Belagavi, Bengaluru, Bengaluru, Berlin, and Beyonce. The main content area shows a document titled 'Christmas' with a search bar and 'Add Questions' and 'Export as' buttons. The document text includes: 'Remember, greetings may vary depending on cultural and regional differences, so it's best to choose a greeting that is appropriate for your specific audience.' Below this, a section titled 'Recommendations 2023' asks 'What would you recommend that we do to celebrate Christmas this year 2023?' and lists six suggestions. A context menu is open over the first suggestion, with the 'Read' option highlighted in a red box. In the top right corner, a 'Stop audio play' icon (a red square with a white play button) is also highlighted in a red box. At the bottom, there are input fields for 'Enter Heading' and 'Enter Question', and an 'Ask' button.

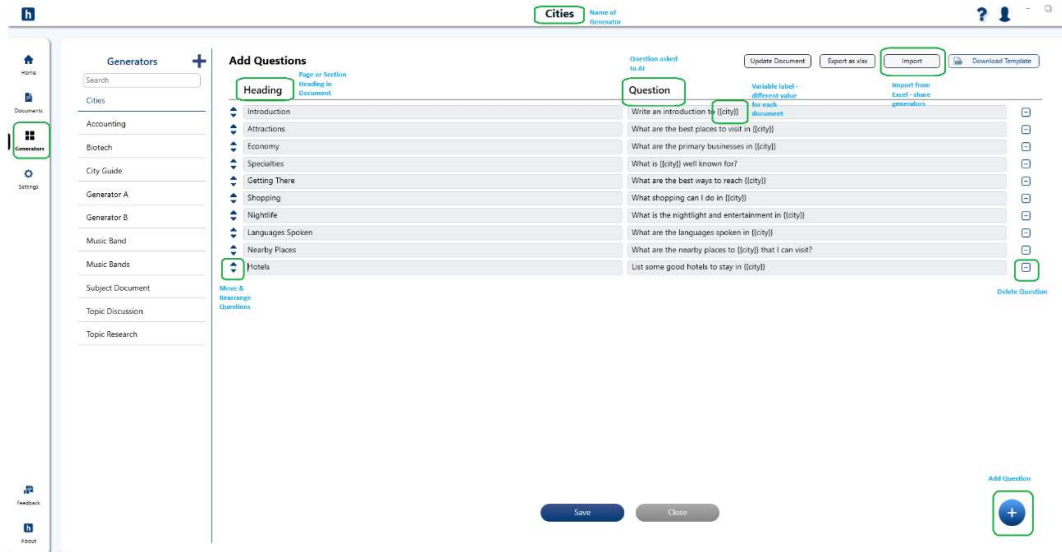
You can ask Hai to read out questions and texts to you while you are doing other tasks. Right click on the question or text that you would like read and the audio will begin. An icon on the top right will indicate that audio is playing. You can stop the audio anytime by clicking on this icon.

Export Questions

Export the questions into Excel files that can be used to import for other documents and shared with other members

Create Generators

Create generators with multiple questions with variable labels in the text and use these to create more documents with the same structure



Generators are sets of multiple questions that can be used to create multiple documents automatically with the AI. Variable labels are entered within {{ }} (double curly parentheses on both sides). These variable labels mean that the actual words are substituted for each document and can be different. Eg if a generator is for a city, multiple documents can be generated for different cities by having {{city}} as a variable and specifying different names for different city guides.

Generators can have any number of questions and variable labels. The questions are added into the generator or can be imported from a spreadsheet. Heading is what appears as the title in the document for the page / section and question is what is asked to the AI. Heading can be blank.

You can save Generators as spreadsheets and share with other users and import generators from others into yours.

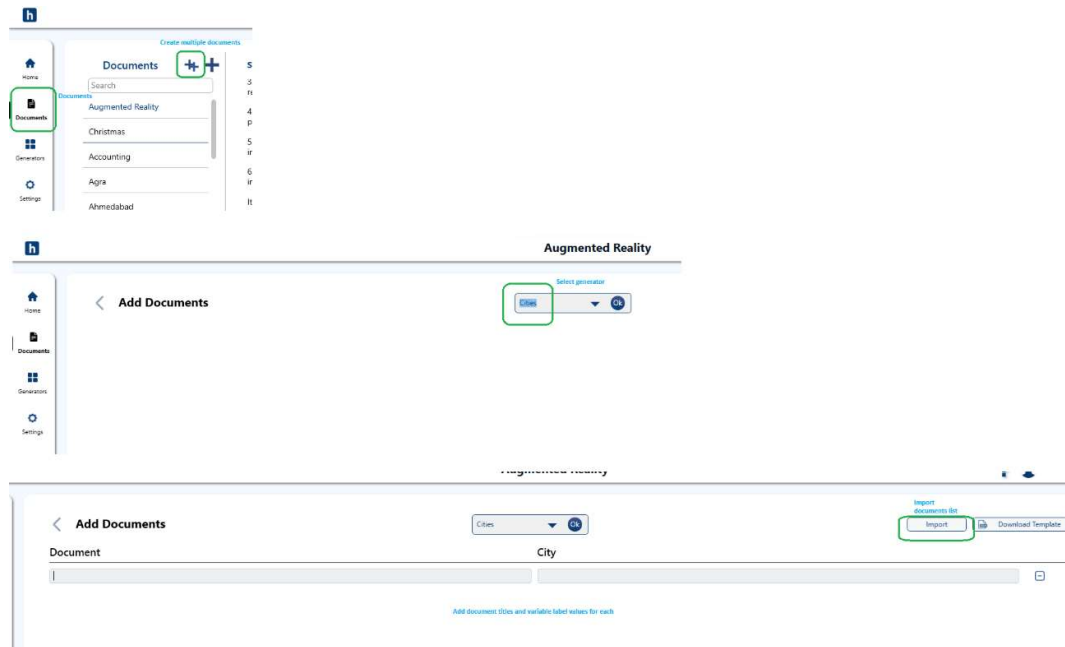
Generators can enable you to create many documents automatically and quickly with AI, each having their own specific content.

Save the generator and then go to the Multiple documents icon in Documents to use and create documents.

Set Auto-Save in Settings to have complete documents saved to a folder automatically.

Use Generators

Apply the generators to create multiple documents automatically with the variable text values being provided in lists and through Excel sheets



Generators can be used to create multiple documents with similar structure of sections and content. The documents will have text content specific and only relevant to the topic. This is where AI assistance is helpful.

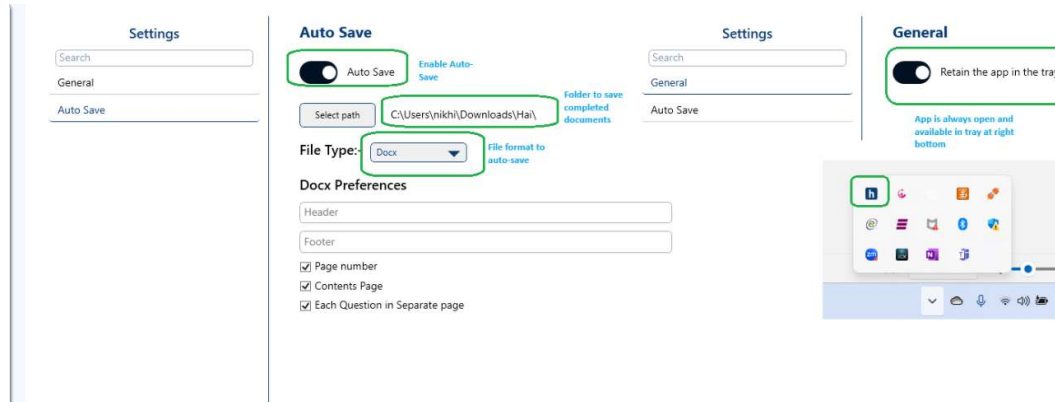
Get into Documents and then select the multiple ++ icon and select the generator which will be used for the documents.

Then list all the documents you would like through this Generator. Write the values that should replace the variable label `{{ }}`. You can also write the list and values in a spreadsheet and import the list.

Your documents will be created automatically and be ready for you when you come back to them.

Manage Settings

Manage various settings including folders where files can be saved and auto-save options to automate the process of document research and creation

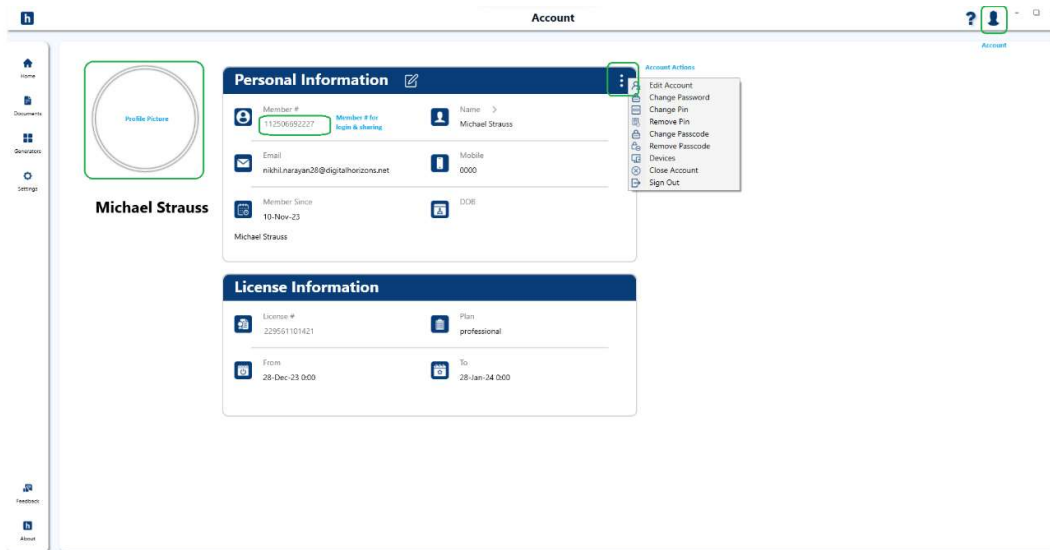


Use settings fo:

1. Always in tray: App stays open and active and minimized but always available to use
2. Auto-Save: Useful for multiple documents using generators. Run multiple documents and the completed files are saved to the designated folder in the format selected
3. Document preferences

Manage Account

Manage your account profile including information, passwords and data protection

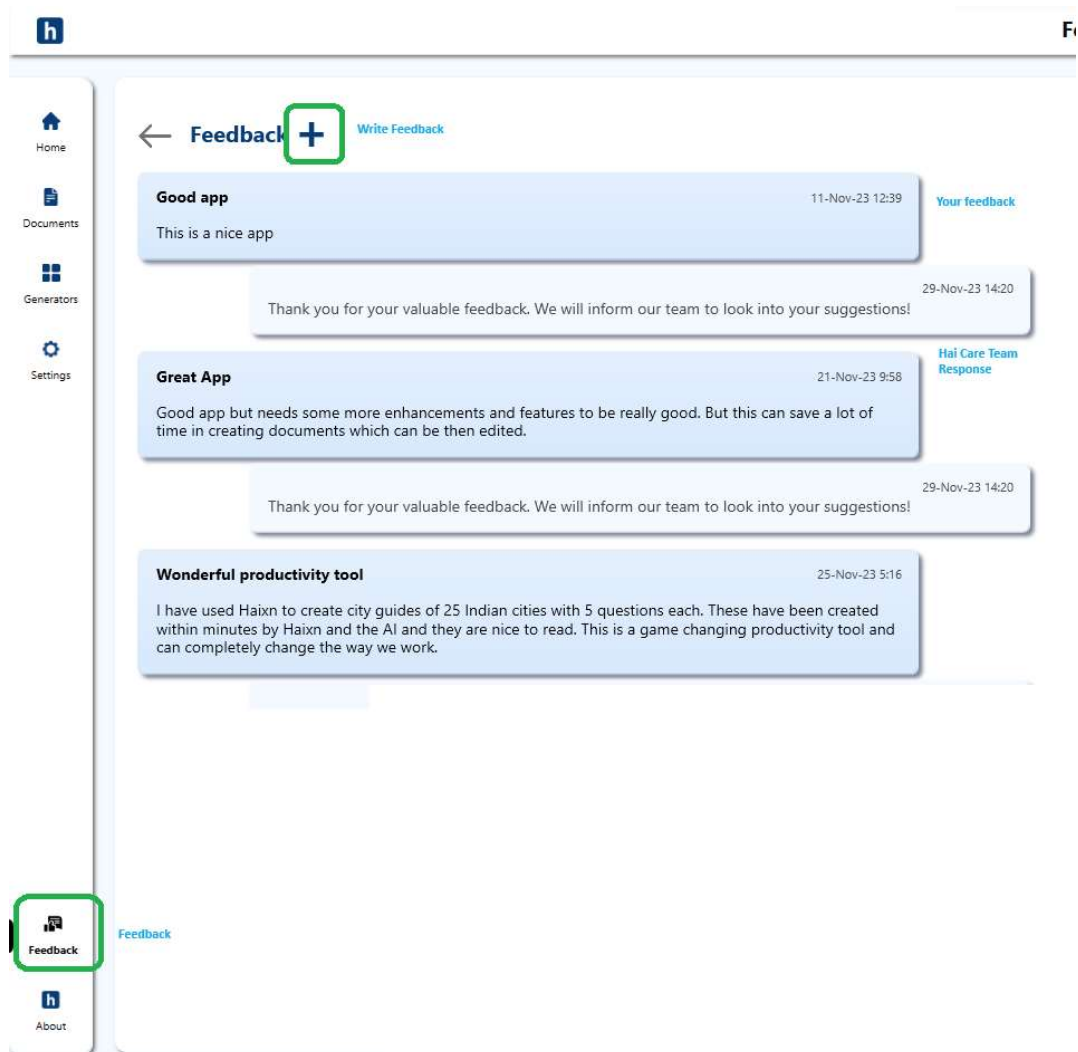


All account actions and information are here. Profile icon on top right to access. ... menu icon on top right of window for actions including edit, password change and others.

License information and number of devices on which the app has been installed is available here.

Provide Feedback

Provide feedback, report errors and make suggestions on Hai and its performance and usefulness to you



You can share feedback with the Hai care team including reporting errors, expressing your thoughts and opinions and making suggestions for improvements and features.

Your feedback is read by the Hai Care team and any responses will also be displayed here.